

**BUDGET SUMMARY BY
MINISTRY 2024**

	2023 Budget	31-Dec-23 Prediction	2024 Proposed Budget
Revenue			
Congregation Receiptable	\$150,000	\$167,000	\$115,000
Congregation Non-Receiptable	\$250	\$3,710	\$1,000
Other Organizations (4)	\$10,000	\$16,710	\$13,000
Fundraising	\$25,000	\$9,350	\$15,000
Grant(3)	\$0	\$4,218	\$0
Building Use	\$10,000	\$17,600	\$40,000
General Revenue - Total (1)	\$195,250	\$218,588	\$184,000
Miracle Sunday (2)	\$11,392	\$6,000	\$10,888
Total Revenue	\$206,642	\$224,588	\$194,888
Summary-Ministry			
Comms and Coord	\$6,615	\$4,365	\$6,050
Temporal Support	\$70,477	\$65,330	\$72,723
Pastor & Session	\$4,605	\$8,446	\$16,180
Personnel (3)	\$167,099	\$141,189	\$66,455
Worship	\$1,540	\$1,240	\$1,880
Pastoral Care	\$1,800	\$300	\$500
Faith Sharing	\$27,149	\$24,288	\$25,300
Discipleship	\$3,200	\$760	\$3,000
Total Expenses	\$282,485	\$245,918	\$192,088
Excess of Income over Expenses	-\$75,843	-\$21,330	\$2,800

Note (1) General Revenue includes all receipts except for designated funds.

Note (2) See Temporal Note 1

Note (3)The grant we received was the Summer Student Grant

Note (4) Other Organizations includes funds received from PayPal, United Way, Canada Helps, Love offerings from Eglise Liberte, etc

Items to be added later which do not affect cash flow:

1. Depreciation

Budget 2024**COMMUNICATIONS &
COORDINATION****Routine Operations****Communications**

Communications	\$ 100	0	\$ -	
Domain Name hosting and "Grace.ca" email addresses (Internic)	\$ 350	\$ 350	\$ 350	
Web Hosting (Radiant)	\$ 800	\$ 700	\$ 800	
Livestream Services	\$ 3,450	\$ 1,700	\$ 3,000	
Pro-presenter subscription	\$ 575	\$ 265	\$ 300	(Note 1)
Web Meeting Capability	\$ 290	\$ 150	\$ 300	(Note 1)
Church Management Software	\$ 1,050	\$ 1,200	\$ 1,300	(Note 1)
General Tech Support	\$ -	\$ -	\$ -	
Event Advertising	\$ -	\$ -	\$ -	

Strategic Planning**Sub-Total Routine ops****Projects (in priority)**Live Stream Enhancements
(Phases 3) *Note1***Sub-Total Projects****Total Comms and Coord:**

2023 Budget	2023 Forecast Expenditures	2024 Budget Request		
\$ 6,615	\$ 4,365	\$ 6,050		
\$ -	\$ -	\$ -		
\$ -	\$ -	\$ -		
\$ 6,615	\$ 4,365	\$ 6,050		

Note 1: 15% increase to account for CA-USD exchange rate increase

Budget 2024**TEMPORAL SUPPORT****Building Operations****Building Safety & Security**

Building Security

Building Safety

Total Building Safety & Security**Building Utilities**

Electricity

Garbage & Waste Removal

Gas & Heating

Sewage & Water

Total Building Utilities**Repairs & Maintenance**

Equip - Interior / Exterior

External Maintenance

Internal Maintenance

Backflow Prevention Project
Maint. Contract -

Heat/Cooling

HVAC Repairs (Note 5)

Sanitary Supplies

Snow Removal

Total Repairs & Maintenance

Building Contingency

Fund/Loan Repayment (Note
1)**Total Building Operations****General Expenses****Administrative**

General Insurance (Note 4)

Building Assessment (Note
3)

Telephone/Internet

Office Supplies

	2023 Budget	2023 Forecast Expenditures	2024 Budget Request
	\$1,200	\$ 1,200	\$ 1,500
	\$1,200	\$ 1,200	\$ 1,500
	\$6,000	\$ 5,700	\$ 6,000
	\$2,100	\$ 1,900	\$ 3,000
	\$9,500	\$ 10,000	\$ 11,000
	\$2,050	\$ 2,430	\$ 2,500
	\$19,650	\$ 20,030	\$ 22,500
	\$0		\$ -
	\$2,500	\$ 2,000	\$ 2,500
	\$1,500	\$ 500	\$ 1,500
	\$3,900	\$ 3,900	\$ 300
	\$1,400	\$ 1,400	\$ 1,400
	\$4,000	\$ -	\$ 4,000
	\$800	\$ 500	\$ 800
	\$8,000	\$ 8,000	\$ 9,000
	\$22,100	\$ 16,300	\$ 19,500
	\$11,392	\$ 11,392	\$ 10,888
	\$54,342	\$ 48,922	\$ 54,388
	\$6,800	\$ 7,800	\$ 9,000
	\$0	\$ -	\$ -
	\$3,500	\$ 3,680	\$ 3,750
	\$300	\$ 100	\$ 300

Printer Supplies	\$600	\$ 400	\$ 500
Postage (Note 6)	\$300	\$ 300	\$ 300
Total Administrative	\$11,500	\$ 12,280	\$ 13,850
Bank Charges			
Bank Service Fees	\$50	\$ -	\$ 50
EFT Bank Charges	\$160	\$ 120	\$ 160
Tithe EFT charges	\$550	\$ 265	\$ 400
Preprinted Cheques	\$75	\$ 75	\$ 75
Safety Deposit Box Rental	\$100	\$ 100	\$ 100
Total Bank Charges	\$935	\$ 560	\$ 785
Envelopes	\$200	168	\$ 200
Total General Expenses	\$12,635	\$ 13,008	\$ 14,835
Information Technology and Equipment			
Computer Maintenance	\$500	\$ 500	\$ 500
Software and office automation.	\$1,400	\$ 1,300	\$ 1,400
Recapitalization (Note 2)	\$1,600	\$ 1,600	\$ 1,600
Total Information Technology	\$3,500	\$ 3,400	\$ 3,500
Total Temporal Support Expenses	\$70,477	\$ 65,330	\$ 72,723

NOTES

1) Quarterly payments of \$2848 (2023) are required and are covered by Miracle Sunday. Miracle Sunday Funds over and above this amount can be used to pay down the principle on the loan. We have \$4223 in interest for 2023 (and \$4773 for 2022) which we can recoup if loan is paid within 10 years (2025 is 10 years so we will pay it off by end of 2024).

2) Recapitalization funds are carried over year over year. Expect actual expense to be about \$1000 and the rest to the fund

3) Required every 5 years for Insurance purposes. Next due in 2026

4) Payable in Dec - amount of 2023 bill not yet known.

5) HVAC units were last replaced in 2007/2008 and will require increasing amount of fu going forward. Building Maintenance Liability Fund to be used for larger repairs.

6) The budget only allows for 3 rolls of stamps per year

Budget 2024
PASTOR & SESSION

	2023 Budget	2023 Forecast Expenditures	2024 Budget Request
Communion	\$ 290	\$ 180	\$ 300
Special Events (Note 3)	\$ 125	\$ -	\$ -
Misc	\$ 50	\$ 17	\$ -
Emergent opportunities	\$ 500	\$ 350	\$ 500
Independent Church			
SupportNote	\$ -	\$ -	\$ -
Session Total	\$ 965	\$ 547	\$ 800
External Group Support			
EFC Membership	\$ 200	\$ 159	\$ 200
Renewal Fellowship	\$ 500	\$ -	\$ -
PSALT	\$ 500	\$ -	\$ -
Total Ext Group Support	\$ 1,200	\$ 159	\$ 200
Total Session	\$ 2,165	\$ 706	\$ 1,000
Pastor's Ministry:			
Pulpit Supply (Note 1)	\$ 1,505	\$ 6,665	\$ 12,100
Guest Preacher	\$ 860	\$ -	\$ -
Interim Moderator (Note 2)		\$ 1,075	\$ 3,080
Parking	\$ 75	\$ -	\$ -
Total Pastor's Ministry	\$ 2,440	\$ 7,740	\$ 15,180
Total Pastor and Session	\$ 4,605	\$ 8,446	\$ 16,180

Note 1: Pulpit Supply at \$220 /Sunday. Pulpit supply for 2024 - 52 weeks + 2 for Easter +1 for Xmas Eve 55 x220 = \$12,100

Note 2: based on \$220 per month plus 2 AGM's

Note 3: This includes AGM & Gracies.

Canada Summer Jobs (Note 2)	\$100	\$4,218	\$100
Summer Students*		\$0	
Total Canada Summer Jobs	\$100	\$4,218	\$100

Volunteer Ministries Committee

Ministry Development Fund (Note 6)	\$500	\$0	
Police Records Checks (Note 5)	\$76	\$0	\$76
Misc Expenses (Note 4)	\$100	\$0	\$0
Cultural Diversity & Inclusion (CDIC)	\$100	\$0	\$0
Total Volunteer Ministries Committee	\$776	\$0	\$76
Total Personnel Support	\$167,099	\$141,189	\$66,455

Note 1: 2% increase for all staff

Note 2: Wages covered by Government Grant

Note 3: Estimate - 2024 rates not yet available.

Note 4: Travel is included in contract

Note 5: Ottawa Police Services changed their procedures again and are not currently charging for PRCs for Volunteers.

Note 6: No expense for 2023 as fund at max

Note 7: We have to pay 6 months of health and dental costs to PCC after the minister leaves (Feb 2024 inclusive)

Budget 2024	\$2,023	\$2,023	\$2,024
Worship Coordination	Budget	Forecast	Budget
Music Ministry		Expenditures	Request
CCLI,CVLI & Licenses	\$620	\$685	\$800
Streaming	\$85	\$80	\$160
Music (Songs, books, etc.)	\$0	\$0	\$0
Piano tuning	\$615	\$475	\$800
Other			
Sanctuary Decor	\$0		
Special Bulletins	\$50	\$0	\$0
Audio/Video	\$120	\$0	\$120
Nursery	\$50		\$0
Total Worship	\$1,540	\$1,240	\$1,880

Budget 2024		2023	\$2,023	2024
Pastoral Care		Budget	Forecast	Budget
			Expenditures	Request
Meal Ministry		\$1,200	\$0	\$0
Benevolent Fund		\$500	\$300	\$500
New Commandment Men's Ministry		\$100	\$0	\$0
Cheers		\$0	\$ -	\$0
Total Pastoral Care		\$1,800	\$300	\$500

Budget 2024	2023	2023	2024
FAITH SHARING	Budget	Forecast	Budget
		Expenditures	Request
Outreach			
Outreach & Witness	\$1,000	\$0	\$1,000
GraceFest	\$0	\$0	\$0
Total Outreach	\$1,000	\$0	\$1,000
Missions			
Missions & Evangelism	\$14,000	\$14,000	\$14,000
Refugee Committee	\$0	\$0	\$0
Presbyterian Sharing (Notes 1)	\$1	\$240	\$0
Rockland	\$2,500	\$0	\$0
Total Missions	\$16,501	\$14,240	\$14,000
Presbyterian Assessments			
Presbytery Dues (Pres of Ottawa) (Notes 2)	\$8,648	\$8,648	\$8,500
Total Presbyterian Assessments	\$8,648	\$8,648	\$8,500
Social			
Hospitality	\$1,000	\$400	\$800
Fundraising Expense		\$1,000	\$1,000
Total Social	\$1,000	\$1,400	\$1,800
Total Faith Sharing	\$27,149	\$24,288	\$25,300

Note 1: No budget amount only donations made specifically to Pres. Sharing

Note 2: Presbytery Dues: The final figure should be available after Presbytery meeting on 15 Nov.

We have no leeway on this number.

Budget 2024	2023	2023	2024
DISCIPLESHIP	Budget	Forecast	Budget
		Expenditures	Request
Cheers	\$0.00	\$0	\$0
Young Adults Group	\$200.00		\$0
Adult Education	\$0.00		\$0
Library	\$0.00	\$0	\$0
Congregation Retreat (self funding)			
Total Adult Ministries	\$200.00	\$0	\$0
Youth Ministries			
GYG (Tues. evenings)	\$600.00	\$250	\$600
Youth Director Expense	\$0.00	\$0	\$0
Youth Development	\$200.00	\$0	\$200
Leadership Development	\$200.00	\$0	\$200
Special Events	\$200.00	\$0	\$200
Community Development	\$200.00	\$0	\$200
Youth Mission Trip (Note 1)			
Total Youth Ministries	\$1,400.00	\$250	\$1,400
Children's Ministries			
Kids Club	\$600.00	\$250	\$600
VBS (Note 2)	\$400.00	\$260	\$400
Sunday School	\$600.00	\$0	\$600
Total Children's Ministries	\$1,600.00	\$510	\$1,600
Total Discipleship	\$3,200.00	\$760	\$3,000

Note 1: Youth Mission trip is a designated fund - funded by fund-raising, not from the general fund

Note 2: Donations received from families for VBS was \$160